



Ground Floor / 428 Little Bourke Street Melbourne Vic 3000
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Date:/...../.....

NOTICE TO VACATE

I/We

Name of Tenant 1

Name of Tenant 2

Of Address: _____

Suburb: _____ Postcode: _____

Lease Expiry Date:/...../.....

Advise the I/We wish to vacate the above-mentioned premises on

...../...../..... being not less than 28 days from today's date AND not before

the lease expiry of the fixed term lease.

Forwarding Address: _____

Postcode: _____

I/We can be contacted on: _____

Phone Number

I understand my/our obligations under the Residential Tenancy Agreement and that our Final Inspection must be carried out with the Property Manager after attending to cleaning set out in the **Final Inspection Cleaning Checklist**.

Yours sincerely.

Signature of Tenant 1

Signature of Tenant 2

Print Name

Print Name

OFFICE USE ONLY

Received By:

Date: / /